

**METRO DENVER FARMERS MARKET
2009 VENDOR APPLICATION**

Today's Date		For office use only: <input type="checkbox"/> App fee rec'd _____ <input type="checkbox"/> Ins/Tax ID	
Business Name			
Contact Person (s)		Tax ID #	
Address		Proof of Product Liability Insurance*	
City		State	Zip Code
Office Phone		Cellular/Pager	Home Phone
Fax		Email	
In Case of Emergency Contact		Emergency Contact Phone Number	

*vendor selling food item must include proof with this application

ANNUAL APPLICATION FEE (payable to: Metro Denver Farmers' Market)

- \$50.00 Non refundable 2009 application fee

Market(s) Choices Applying for:

- Mondays at Tamarac Square
- Tuesdays at Aurora
- Wednesdays at Littleton's Aspen Grove Mall
- Thursdays at Wheat Ridge
- Saturdays at Southwest Plaza
- Sundays at Highlands Ranch Town Center

ITEMS FOR SALE: Please provide a detailed description of items you will sell, include varieties. Remember only farm related items. Please attach additional information, current letter or certification if applicable.

The under signed represents the person(s) of which the Applicant comprised:
I agree to abide by all city, county, state, federal rules and laws. I/we shall abide by all Metro Denver Farmers' Market rules and shall be current on applicable fees. The Metro Denver Farmers Market will not be responsible for accidents or lost articles. Liability insurance is the responsibility of each vendor.

Signature _____

Date _____

Signature _____

Date _____

IMPORTANT INFORMATION FOR 2009

GENERAL MARKET RULES AND POLICIES

These rules are to help make a smooth running market without problems. Your suggestions are always welcome and your compliance will help all of us to have a fun and successful season.

1. Space size is 10 foot by 10 foot. Extending beyond allotted space will result in a fine.
2. Vendors are selected by a seniority type system. Vendor in good standing is given first opportunity to return the following year. Vendors who come to all five (5) markets will be given priority over those who pick and chose certain days.
3. All vendors must pay an annual application fee of \$50.
4. Fees are set by product sold. Daily vendor fees are due by the end of each market.
5. Vendor must show product liability insurance.
6. Vendors must comply with all State and Local Health regulations.
7. Vendors must obtain any state and local permits and are responsible for any taxes.
8. No dissemination of fliers, handbills, posters, signage etc. is permitted without prior approval of managers in writing.
9. Barking or shouting out to attract customers is not allowed.
10. Tear down may commence at end of market. Vendors are responsible for cleaning area after use. You must remove trash. Bring a broom if necessary to clean your area during and/or after market.
11. You may only bring to sell what has been approved prior to market. If you want to bring a new item, you must make a request in writing to the Market Manager prior to bringing it.
12. You must handle you own taxes, insurance and health permits. Please check with each city and/or county and find out their requirements to see if this applies to you. Denver Farmers Market will not be held liable for vendors' actions.
13. Any scales used in the market must have a current valid inspection seal from Weights and Measures.
14. Any sampling or tasting of products must be approved by market manager and all the Health Department guidelines must be adhered to.
15. No smoking in booths by vendors. This is a Health Department Rule.
16. Any disruptive behavior by booth operator and/ or their employees will not be tolerated. You will be asked to leave and not be able to sell until permission is granted by market manager to return.
17. Rules, if violated, will result in \$10.00 fine. All Rules and Regulations violation and vendor acceptance is the sole discretion of the Market Manager.

2009 MARKET LOCATIONS/START DATES/TIME:

- ❑ **Tamarac Square**
Located at TAMARAC & HAMPDEN.
Monday from 11am until 3 pm starting tba
- ❑ **Aurora**
Located at 333 N. Havana St. (Maya Sports Bar and Grill parking lot)
Tuesday from 11am until 3 pm starting tba
- ❑ **Littleton**
Located in Littleton at Aspen Grove Mall,
7301 S. Santa Fe Drive
Wednesday from 11am until 3 pm starting tba
- ❑ **Wheatridge**
Located at 4260 Wadsworth Blvd.
Thursday from 11am until 3 pm starting tba
- ❑ **Southwest Plaza**
Located at WADSWORTH & BOWLES.
Saturday from 8 am until 2pm starting tba
- ❑ **Highlands Ranch Town Center**
Located in the Civic Green Park, Lucent Blvd. & Broadway off Highlands Ranch Pkwy. Sunday from 10 am until 2 pm starting tba

IMPORTANT INFORMATION FOR 2009

MARKET ATTENDANCE POLICIES

1. Please arrive at least an hour prior to the market. Be set up and ready to sell by market time. If your vehicle does not arrive by a half-hour prior to market time you will not be allowed to participate that day. Market committee may adjust market hours, as they deem necessary.

Weekday markets: 11:00 a.m. starting time to 4:00 p.m.

Saturday market: 8:00 a.m. to 2:00 p.m.

Sunday market: 10:00 a.m. to 2:00 p.m.

2. You must attend the markets you commit to or pay fee. Vendors who attend other markets on the same day must attend ours or pay fee. You can attend others markets just make sure that you have someone available for MDFM or pay the required daily fee.
3. Fees will NOT be carried over if you miss the market. If emergencies occur, you must call market manager at least one (1) hour prior to start of market.

HELPFUL HINTS

Please take into consideration that you are part of your display. We aim for a clean, attractive look at Denver Farmers' Markets. Awnings or umbrellas are highly recommended due to sun/heat or rain. Bring some type of weights, bottles of sand or water to weigh down. We also suggest bringing a box of trash bags or roll of flexible plastic in case of rain to cover you merchandise if necessary. It's best to be prepared.

A sign with your farm name is great, and customers know whom to look for when they come back. The spirit of commerce and fair pricing are recommended.

RETURN APPLICATION AND ADDITIONAL SUPPORT DOCUMENTS BY FAX, MAIL OR EMAIL TO:

Alan Mazzotti, Market Manager
2628 WCR 49
Hudson, CO 80642
Fax: 303.536.4203
Home: 303.536.9274
Cell: 303.710.2408
amazotti@aol.com

Questions? Check out our website at
www.denverfarmersmarket.com
or
contact the Farm Line: 303-887-FARM